

January 16, 2025 Meeting Minutes – Draft

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:00 p.m. on January 16, 2025.

ROLL CALL: Commissioner Gillian chaired the meeting.

Commissioner Lyons (Virtual), Commissioner McDermott, Commissioner Sansone and Commissioner Gillian – Present. Absent: Commissioner Doss

Staff present Director Iovinelli (Virtual), Superintendent Murphy, Superintendent Doss, Superintendent Krajewski, Manager Cumbee.

Pledge of Allegiance Recited.

A motion was made by Commissioner Sansone and seconded by Commissioner McDermott to allow for Commissioner Lyons to attend the meeting virtually.

Unanimously approved.

APPROVAL OF AGENDA:

Motion was made by Commissioner McDermott, seconded by Commissioner Sansone to approve the agenda.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

*** Moved to 6:25p.m. (Upon arrival of Commissioner Doss)*

REGULAR BOARD MEETING MINUTES December 19, 2024

Motion was made by Commissioner Sansone seconded by Commissioner McDermott to approve the minutes of the December 19, 2024 Regular Board Meeting.

Roll Call: Ayes: Commissioner Lyons, Commissioner Doss, and Commissioner Sansone; Nays: None; Abstain: Commissioner McDermott and Commissioner Gillian

CORRESPONDENCE:

None.

PUBLIC COMMENT:

None.

TREASURER'S REPORT:

Commissioner Sansone reviewed the disbursements.

Motion was made by Commissioner McDermott, seconded by Commissioner Sansone to Approve Disbursements for December 2024/January 2025 totaling \$205,476.32.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

Superintendent Murphy discussed the purchase of the H & R Property and how that affects the financials. Commissioner Gillian congratulated the board and staff of the purchase of the property.

FINANCIAL STATEMENTS:

Motion was made by Commissioner McDermott, Seconded by Commissioner Sansone to approve the Financial Statements for December 2025.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

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BUILDING & PARKS REPORT:

Superintendent Doss reviewed his report and asked for any questions.

Superintendent Doss added staff did two second round interviews for the General Maintenance technician position. Pathway lights are fixed. They are working on preparing for snow.

Commissioner Gillian asked about how the floors are going at the Admin Building. Superintendent Doss updated with the 2nd floor is almost complete. They are working on the 3rd floor.

Commissioner McDermott asked in the stage is still in. She also asked when the completion date is.

Superintendent Murphy updated with the end of January.

Commissioner McDermott asked about when the rentals would start back up. Superintendent Murphy believes the first rental is the first weekend in February.

RECREATION REPORT:

Superintendent Krajewski reviewed her report and answered any questions.

Superintendent Krajewski added the programs have all begun and they are running great.

She added about they are working on arranging a family open play time on the weekends.

Commissioner McDermott asked if there would be time available during the week. Superintendent Krajewski added, yes, they are working on an afterschool time for the junior high kids. A discussion took place.

COMMUNICATION and MARKETING REPORT:

Manager Cumbee reviewed his report and answered any questions.

Manager Cumbee added the Recreation Department is keeping him busy. He is working on the schooled and advertisement for the added open play.

Commissioner Gillian added he really enjoyed the year in review video.

Manager Cumbee also added they have a meeting with a website designer. He is looking forward to the new website project.

BUSINESS REPORT:

Superintendent Murphy reviewed his report and asked for any questions.

Superintendent Murphy added they completed the second payroll in the new Paylocity payroll system. He also added he is looking forward to adding a new full-time person in his department to help out with the day-to-day operations. He also added there were two large payments made this month, the purchase of the property and the bonds payment.

DIRECTOR REPORT:

Director Iovinelli reviewed her report and answered any questions.

Director Iovinelli reiterated congratulations to the board for the purchase of the property.

She also added the Legislative Breakfast is coming up. She will send out the invitation to the board. She is also working on getting the final payment of the OSLAD grant for Reiger Park.

WSSRA REPORT: Nothing new to report. The meeting last week was last week. Staff are attending the conference next week. They are also looking forward to hosting the Legislative Breakfast.

PARK FOUNDATION: Commissioner Lyons Presented Updated By-laws and application form. Will look for Board approval at the February Board meeting.

UNFINISHED BUSINESS:

Pocket Parks

Remembrance Park

Superintendent Doss updated with the electricity is in in the pavilion and flagpole. He continued with the only remaining item is the splash pad start up.

Roos Recreation Center Expansion

Nothing new to report.

Pickleball Courts

Director Iovinelli received a quote for permanent pickleball courts at the in-line skate rink.

Administration Building – Floor Replacement

Motion was made by Commissioner Sansone, seconded by Commissioner McDermott to approve pay request #2 to Superior Floors for the Admin Building floor replacement project, in the amount of \$42,000.00, as recommended by staff.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

Harrison Street Expansion – Curbs and Parkway

Director Iovinelli discussed the plan for the parkway. The idea is to create a natural barrier and to remove the drive to prevent people from parking along the grass.

IAPD/IPRA Annual Conference – Chicago, IL

Director Iovinelli will have packets for board members attending the conference.

Business Department – New Full-time Position

Discussion took place. Superintendent Murphy added he is working on the job description.

Commissioner Doss arrived at 6:25 p.m.

Purchasing Policy

A motion was made by Commissioner McDermott, seconded by Commissioner Sansone to approve the updated Purchasing Policy as recommended by staff and auditors.

Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None;

Director Iovinelli added she is working on all Park District policy updates. Commissioner Gillian suggested showing markups when they are sent out to the board for review.

Other Matters for Discussion: None

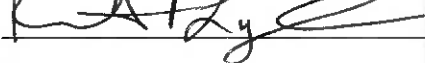
Public Comment: None.

A motion was made by Commissioner Doss, seconded by Commissioner Sansone to adjourn the meeting at 6:27 p.m.

Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None;

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 2/20/25