

## December 19, 2024 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:00 p.m. on December 19, 2024.

**ROLL CALL:** Commissioner Lyons chaired the meeting.

Commissioner Doss, Commissioner Sansone, and Commissioner Lyons – Present. Absent: Commissioner Gillian and Commissioner McDermott

Staff present Director Iovinelli, Superintendent Murphy, Superintendent Doss (Virtual), Superintendent Krajewski, Manager Cumbee.

Pledge of Allegiance Recited.

### **APPROVAL OF AGENDA:**

*Motion was made by Commissioner Sansone, seconded by Commissioner Doss to approve the agenda.*

*Roll Call: Ayes: Commissioner Doss, Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott*

### **REGULAR BOARD MEETING MINUTES November 21, 2024**

*Motion was made by Commissioner Sansone seconded by Commissioner Doss to approve the minutes of the November 21, 2024 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott; Abstain: Commissioner Doss*

### **CLOSED SESSION MINUTES OF THE REGULAR BOARD MEETING November 21, 2024**

*Motion was made by Commissioner Doss seconded by Commissioner Sansone to approve the closed session minutes of the November 21, 2024 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott; Abstain: Commissioner Doss*

### **CORRESPONDENCE:**

Thank you from Sarah's Inn for use of the Administration Building.

Thank you for the office of elections for use of the Day camp building.

### **PUBLIC COMMENT:**

None

### **TREASURER'S REPORT:**

Commissioner Sansone reviewed the disbursements.

*Motion was made by Commissioner Sansone, seconded by Commissioner Doss to Approve Disbursements for November/December 2024 totaling \$811,115.63.*

*Roll Call: Ayes: Commissioner Doss, Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott*

### **FINANCIAL STATEMENTS:**

*Motion was made by Commissioner Sansone, Seconded by Commissioner Doss to approve the Financial Statements for November 2024.*

*Roll Call: Ayes: Commissioner Doss, Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott*

### **BUILDING & PARKS REPORT:**

Superintendent Doss reviewed his report and asked for any questions.



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Superintendent Doss added the concrete work was completed by the softball fields. The bleachers were removed to the north of field one and one of the three sets of bleachers were removed from the east side of field one. The closets were cleaned out of the admin building for the floor project to begin. The base boards were repaired at the Gym. This has been an on-going issue since the facility opened. Lyons/Pinner was out to repair the pathway lights. They were not working. It is a faulting installation issue. They are continuing to compete the repairs.

### **RECREATION REPORT:**

Superintendent Krajewski reviewed her report and answered any questions.

Superintendent Krajewski Added the Santa's breakfast went great. We also have a great trivia night. The dance classes did an end of the session recital at the Rooss. It was well attended by families.

Commissioner Lyons asked how many black Friday passe were sold for the pool? Superintendent Krajewski responded with 81.

### **COMMUNICATION and MARKETING REPORT:**

Manager Cumbee reviewed his report and answered any questions.

Manager Cumbee reported on the marketing for the events. Great feedback from a large audience. He is working on the end of the year video to showcase the accomplishments of 2024.

Program came out, very happy with the new design.

### **BUSINESS REPORT:**

Superintendent Murphy reviewed his report and asked for any questions.

Superintendent Murphy updated the board on switching over to Paylocity. The first payroll with the new system will be December 30.

He continues to help with the collection of applicates for the maintenance position.

We are still waiting for the reimbursement of the OSLAD grant money.

### **DIRECTOR REPORT:**

Director Iovinelli reviewed her report and answered any questions.

Director Iovinelli added/announced at 2:00p.m. today we were told we are closing on the H & R property tomorrow.

**WSSRA REPORT:** Nothing new to report

**PARK FOUADATION:** Commissioner Lyons and Director Iovinelli will meet to discuss.

### **UNFINISHED BUSINESS:**

#### **Pocket Parks**

*Remembrance Park*

*Motion was made by Commissioner Doss, Seconded by Commissioner Sansone to approve Pay request #6 from Clauss Brothers for the Remembrance Park renovation project in the amount of \$69,445.35 as recommended by Hitchcock Design Group and staff.*

*Roll Call: Ayes: Commissioner Doss, Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott*

#### **Softball Field Repairs**

*Motion was made by Commissioner Sansone, Seconded by Commissioner Doss to approve Pay request from Elliott Construction Corp., in the amount of \$26,550.00 for the softball field bleacher area concrete work.*

*Roll Call: Ayes: Commissioner Doss, Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott*



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### **Roos Recreation Center Expansion**

Director Iovinelli met with Wills & Perkins to continue to discuss pricing. The next steps are to meet with our financial advisor to discuss next steps. Commissioner Lyons suggested we wait until the next board meeting when the full board is present.

### **Paid Leave Act**

**Motion was made Commissioner Doss, Seconded by Commissioner Sansone the Board adopt Ordinance #241219, an ordinance following the Paid Leave Act requirements, as recommended by staff.**

**Roll Call: Ayes: Commissioner Doss, Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott**

### **Pickleball Courts**

Based on feedback from the board, staff are looking to compare the cost of semi-permanent and permanent pickleball courts at the in-line skate rink.

### **Administration Building – Floor Replacement**

Director Iovinelli informed the board the project begins on December 26.

**Motion was made by Commissioner Sansone, seconded by Commissioner Doss to approve pay request #1 to cover the supplies for the Admin Building floor replacement, to LAS Hardwood in Elmhurst, in the amount of \$21,000, as recommended by staff.**

**Roll Call: Ayes: Commissioner Doss, Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott**

### **Harrison Street Expansion - Curbs and Parkway – Tabled**

Commissioner Doss asked what the reasoning is for the project. Director Iovinelli explained it was to provide a natural barrier in the parkways and make it more of a park setting. We would remove the driveways off Harrison Street. This was brought up when we were working on Reiger Park. Staff looked into pricing and contracting.

Commissioner Doss wants to table the motion until the entire board can discuss what the future holds on that site.

Motion was tabled.

### **Other Matters for Discussion: None**

### **NEW BUSINESS**

#### **IAPD/IPRA Annual Conference – Chicago, IL**

Director Iovinelli informed the board that all are registered, and rooms are booked for those attending.

#### **Business Department – New Full-time Position**

Superintendent Murphy discussed the timeline. The goal is to have the position in placed by May 1.

#### **WSSRA Representatives Appointments**

**Motion was made by Commissioner Doss, seconded by Commissioner Sansone to appoint Jackie Iovinelli as the Regular Representative, and Danette Krajewski as the alternate to the WSSRA Board of Directors for the Park District of Forest Park for the year 2025.**

**Roll Call: Ayes: Commissioner Doss, Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott**



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**Other Matters for Discussion: None**

**Public Comment: None.**

*A motion was made by Commissioner Sansone, seconded by Commissioner Doss to adjourn the meeting at 6:27 p.m.*

*Roll Call: Ayes: Commissioner Doss, Commissioner Sansone, and Commissioner Lyons; Nays: None; Absent: Commissioner Gillian and Commissioner McDermott*

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 1.16.25