

November 21, 2024 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:01 p.m. on November 21, 2024.

ROLL CALL: Commissioner Gillian chaired the meeting.

Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian – Present. Absent: Commissioner Doss

Staff present Director Iovinelli, Superintendent Murphy, Superintendent Doss, Superintendent Krajewski, Manager Cumbee. Guest Present - Marianne Birko, Executive Director WSSRA and Sammiejo Oswalt, Resident (Zoom)

Pledge of Allegiance Recited.

APPROVAL OF AGENDA:

Motion was made by Commissioner Lyons, seconded by Commissioner Sansone to approve the agenda.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

REGULAR BOARD MEETING MINUTES October 17, 2024

Motion was made by Commissioner Sansone seconded by Commissioner McDermott to approve the minutes of the October 17, 2024 Regular Board Meeting.

Roll Call: Ayes: Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Abstain: Commissioner Lyons; Absent: Commissioner Lyons

CLOSED SESSION MINUTES OF THE REGULAR BOARD MEETING October 17, 2024

Motion was made by Commissioner McDermott seconded by Commissioner Sansone to approve the closed session minutes of the October 17, 2024 Regular Board Meeting.

Roll Call: Ayes: Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Abstain: Commissioner Lyons; Absent: Commissioner Lyons

CORRESPONDENCE:

Thank you from the Community Center for being a part of the Health Fair.

IAPD Correspondence about the New Federal Overtime Rule Struck Down

Thank you from District 209 Scholarship Board of Directors – Donation for their fund raiser

PUBLIC COMMENT:

None

TREASURER'S REPORT:

Commissioner Sansone reviewed the disbursements.

Motion was made by Commissioner Lyons, seconded by Commissioner McDermott to Approve Disbursements for October/November 2024 totaling \$671,090.81.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

FINANCIAL STATEMENTS:

Motion was made by Commissioner McDermott, Seconded by Commissioner Sansone to approve the Financial Statements for October 2024.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

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BUILDING & PARKS REPORT:

Superintendent Doss reviewed his report and asked for any questions.

Superintendent Doss added the Outdoor facilities are closed for the season. Also, staff are focused on getting all the lights up.

Commissioner McDermott asked about the weather being favorable and the facilities being closed, how can we prevent the kids jumping the gate? Superintendent Doss added we are opening during the week when staff are here if the weather is favorable. On the weekends Karrie is opening and Eddy is coming in and closing. It is determined by the weather week to week.

RECREATION REPORT:

Superintendent Krajewski reviewed her report and answered any questions.

Superintendent Krajewski added that the youth basketball program offered is currently full. Santa breakfast is half full. Staff worked hard on offering a black Friday sale for pool passes. Recreation staff are attending the Athletic Business conference this week.

Commissioner McDermott asked about offering flag football program.

Commissioner Lyons asked about attendance at day camp during the holiday break.

COMMUNICATION and MARKETING REPORT:

Manager Cumbee reviewed his report and answered any questions.

Manager Cumbee discussed the planning for the 90th anniversary with Andrea and the history of the Park District. He also added we are finished with the final draft of the program guide.

BUSINESS REPORT:

Superintendent Murphy reviewed his report and asked for any questions.

Superintendent Murphy added about all the help Grace Kenney has given over the year and her retirement will be challenging in the Business Department. He is moving forward with Paylocity for our payroll system. The first payroll in Paylocity will be paid out on January 2. He also discussed adding a new full-time staff member to his department.

Commissioner McDermott asked if Paylocity will do all the other payroll duties like W-2 and onboarding paperwork.

Commissioner Lyons about labor under expenses.

DIRECTOR REPORT:

Director Iovinelli reviewed her report and answered any questions.

Director Iovinelli added thanking the board for their support with the 90th event. She also thanked the staff for everything they did. She also thanked Amdrea for all her work on the archives.

In addition, the admin floors will begin during the holidays on December 23.

WSSRA REPORT:

Marianne Birko presented her annual report. She reviewed her snapshot of the year and asked for any questions.

She thanked the board for their continued support.

Commissioner Sansone asked about the grant opportunities.

Commissioner McDermott asked about the sensory room.

PARK FOUADATION:

Commissioner Lyons mentioned currently have 3 possibly 4 potential members. Commissioner Lyons asked about changing the bylaws to less meetings. Commissioner Lyons would like to get the information out to the public before the first of the year.

UNFINISHED BUSINESS:

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Pocket Parks

Remembrance Park

Motion was made by Commissioner McDermott, Seconded by Commissioner Lyons to approve Pay request #5 from Clauss Brothers for the Remembrance Park renovation project in the amount of \$189,610.33 as recommended by Hitchcock Design Group and staff.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

Director Iovinelli mentioned this is not the final payment. That will come when the splash pad is open.

Roos Recreation Center Expansion

Director Iovinelli presented plans for an expansion that would work well for the residents for 20-30 years. She is waiting for a final budget. She discussed contingencies, and timing.

Director Iovinelli added what the next steps are. She explained we are at the point of moving forward.

The Park District Staff and Board have exhausted the possibility of the school building, because we had to do what was best for the residents.

Director Iovinelli suggested partnering with the Village Community Center.

90th Anniversary Event – Recap

Board was happy with the event and how everything turned out.

Paid Leave Act

Director Iovinelli discussed what we are holding to find out what happens with the County. We are waiting to see if Park Districts get exempt from the Act. The State exempt Park Districts, but not Cook County. We need a policy in place before January 1, 2025.

Pickleball Courts

Director Iovinelli and Superintendent Doss met with a company that builds and installs the Pickleroll. They were recommended by the Park District of Oak Park. They gave us a quote.

Aquatic Center Repairs – Return Lines

Motion was made by Commissioner Sansone, Seconded by Commissioner McDermott to approve the payment for Burke Engineering in the amount of \$101,700.00, the total amount due for the Aquatic Center – Return pipe liner repair.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

Harrison Street Expansion - Curbs and Parkway

Superintendent Doss spoke with Public Works Director Stella about building the curbs and building out the parkways for the Harrison Street property. Staff were put in touch with the Village Engineer Burke. Staff spoke with Burke Engineering for plans and quotes.

Commissioner McDermott and Commissioner Gillian asked if we could approve at the next meeting.

Administration Building – East Wall Repairs

Motion was made by Commissioner McDermott, seconded by Commissioner Lyons the Board approves to payment from Garland/DBS, Inc., for tuckpointing and repairs on the further south end 10' x 15' section of the east wall of the Admin building in the amount of \$14,563.00.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

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Other Matters for Discussion: None

NEW BUSINESS

Ordinance #241121 Levying taxes for the Park District of Forest Park, Cook County and the State of Illinois for the year 2024.

Motion was made by Commissioner Sansone, Seconded by Commissioner McDermott the Board adopt Ordinance #241121 Levying taxes for the Park District of Forest Park, County of Cook and State of Illinois for the year 2024.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

IAPD/IPRA Annual Conference – Chicago, IL

Motion was made by Commissione McDermott, seconded by Commissioner Lyons the Board accepts Roy Sansone as the Delegate, John Doss as the 1st Alternative and Kristen Lyons as the 2nd Alternative are designated to serve as delegates to the Annual Business Meeting of the Illinois Association of Park Districts.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

Business Department – New Full-time Position

Superintendent Murphy discussed the need for a full-time position, especially since Payroll Clerk retired. The goal is to begin advertising in January and have the position in place no later than May 1, 2025.

Other Matters for Discussion: None

CLOSED SESSION:

A Motion was made by Commissioner Sansone and seconded by Commissioner McDermott to enter into closed session at 7:00pm to discuss matters concerning and litigation.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

Motion was made by Commissioner Lyons seconded by Commissioner Sansone to come out of Closed Session at 7:11pm.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

Action Taken: None


Public Comment: None.


A motion was made by Commissioner Lyons, seconded by Commissioner Sansone to adjourn the meeting at 7:12 p.m.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Doss

Submitted by:  Secretary

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Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 12-19-24