

October 17, 2024 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:00 p.m. on October 17, 2024.

ROLL CALL: Commissioner Gillian chaired the meeting.
Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian – Present. Absent: Commissioner Lyons
Staff present Director Iovinelli, Superintendent Murphy, Superintendent Doss, Superintendent Krajewski, Manager Cumbee. Mike Fleury, Speer Financial and Jessica Mordacq, Growing Community Media. Sammiejo Oswalt, Resident (Zoom)

Pledge of Allegiance Recited.

APPROVAL OF AGENDA:

Motion was made by Commissioner McDermott, seconded by Commissioner Sansone to approve the agenda.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

REGULAR BOARD MEETING MINUTES September 19, 2024

Motion was made by Commissioner Sansone seconded by Commissioner McDermott to approve the minutes of the September 19, 2024 Regular Board Meeting.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

CLOSED SESSION MINUTES OF THE REGULAR BOARD MEETING September 19, 2024

Motion was made by Commissioner Sansone seconded by Commissioner McDermott to approve the closed session minutes of the September 19, 2024 Regular Board Meeting.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

Speer Financial – Rollover Bonds Presentation

Presented by Mike Fleury – A discussion took place.

CORRESPONDENCE:

Invite to the IAPD Legal Symposium.
Invite to WSSRA Falling for our Stars event.
School District Lease Proposed Lease agreement.

PUBLIC COMMENT:

None

TREASURER'S REPORT:

Commissioner Sansone reviewed the disbursements.

Motion was made by Commissioner McDermott, seconded by Commissioner Doss to Approve Disbursements for September/October 2024 totaling \$484,054.17.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

A brief discussion took place – Superintendent Murphy discussed updates on how refunds will be issued through our system.

October 17, 2024 Meeting Minutes

FINANCIAL STATEMENTS:

Motion was made by Commissioner Lyons, Seconded by Commissioner McDermott to approve the Financial Statements for September 2024.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

BUILDING & PARKS REPORT:

Superintendent Doss reviewed his report and asked for any questions.

He highlighted the new trees being planted. Added all the completed items at Remembrance Park. A discussion took place about how it felt to mow the softball fields since the repairs.

Commissioner McDermott asked about the memorial, if all the fallen were added and represented. She also asked about the bleachers being removed behind the softball fields. Responded with concrete will be poured in the area.

Commissioner Doss asked about the wall on the southwest corner of Remembrance Park signage. Staff will look into it.

RECREATION REPORT:

Superintendent Krajewski reviewed her report and answered any questions.

She added her new report, highlighting program offerings and participation. Also added past and upcoming events. Discussed the afterhours at the Roos.

She mentioned having a black Friday sale for pool passes and encouraging Roos membership sales. Also, Ryan Vilanova met with the supervisor at the CRC in Oak Park. They discussed collaborating with their e-sports program.

Commissioner Sansone asked about the teen afterhours. Responded with we co-op with the library, 13-15 years olds, 47 participants enjoyed open play at the Roos.

COMMUNICATION and MARKETING REPORT:

Manager Cumbee reviewed his report and answered any questions.

He added that we are working on our new program guide. Working on marketing programming.

Commissioner Gillian suggested communication with the Review to get our word out. Responding with the new seasonal program guide will be a great expanded communication.

BUSINESS REPORT:

Superintendent Murphy reviewed his report and asked for any questions.

He added we are moving forward with Paylocity for payroll. It will begin January 2025.

He also added how inspired he was after attending the NRPA conference. He was excited about hearing all the great benefits of Parks and Recreation on a national level. He appreciates the opportunity.

Commissioner Gillian discussed how much he learned at the past conferences. I made him realize the benefits the Park District brings to the community.

DIRECTOR REPORT:

Director Iovinelli reviewed her report and answered any questions.

She added echo everything Jeff said about the NRPA conference. She included a discussion on the opening speaker and the message about connecting a community through parks.

She also added, the Maintenance staff clean out closets to prepared for the 2nd and 3rd floor replacement. She also added no changes with the H & R purchase.

WSSRA REPORT:

Director Iovinelli informed the Board, WSSRA is passing their budget with a 4% increase. This will bring the shares back up to what they were prior to COVID.

Also, River Grove officially joined, after over 10 years of discussion.

October 17, 2024 Meeting Minutes

Marianne will be at the next meeting to present the annual report.

PARK FOUNDATION:

Commissioner Lyons and Director Iovinelli will meet soon to discuss next steps.

UNFINISHED BUSINESS:

Pocket Parks

Remembrance Park

Motion was made by Commissioner Sansone, Seconded by Commissioner McDermott to approve Pay request #4 from Clauss Brothers for the Remembrance Park renovation project in the amount of \$177,458.21 as recommended by Hitchcock Design Group and staff.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

Softball Field – Repairs

Motion was made by Commissioner Doss, Seconded by Commissioner Sansone to approve pay request #2 from Clauss Brothers for the Softball Field repairs project in the amount of \$104,725.93 as recommended by JSD Architects and staff.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

A motion was made by Commissioner Doss, seconded by Commissioner Sansone to approve the proposal from Elliott Construction, for concrete pad under the north side of field 1 bleachers and along the left foul line, not to exceed \$26,550.00.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

Roos Recreation Center Expansion

Director Iovinelli update the board that she will be meeting with Perkins and Will next week to discuss budget numbers.

No Gloves National 16" Softball Tournament - Recap

Director Iovinelli sent out an email to the board for their feedback.

90th Anniversary Event

Director Iovinelli discussed the committee and current plans. The idea of the event will be an open-house concept. This way everyone is included. Andrea is working on the food and the invite list.

Commissioner Gillian asked about having lights up for the anniversary event.

Andrea Balsavich is doing an outstanding job organizing the archive information and photos.

The Board also agreed to have it a 21 and older event.

A discussion took place about memories and photos of history.

Paid Leave Act

Director Iovinelli and Superintendent Murphy continue to work on. They are waiting to find out the outcome of exemptions that are currently being discussed with Cook County Commissioners. are working on how this will look for the Park District Staff. PDRMA has a great sample that will fit the needs. It will need to be approved by January 1, 2025.

Aquatic Center Repairs – Return Lines

Project is complete!

Other Matters for Discussion: None

October 17, 2024 Meeting Minutes

NEW BUSINESS

Ordinance #241017A

A motion was made by Commissioner McDermott, seconded by Commissioner Sansone to Adopt Ordinance #241017A, and Ordinance declaring as Surplus and Authorizing and Directing the Sale of Certain Property.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

General Obligation Bonds Series 2024 – Ordinance #241017B

A motion was made by Commissioner Doss, seconded by Commissioner Sansone to accept Ordinance #241017B providing for the issue of approximately \$254,730 General Obligation Limited Tax Park Bonds, Series 2024, for the purpose of providing the revenue source for the payment of certain outstanding alternate bonds of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

Roos Membership Rates January 2025

A motion was made by Commissioner McDermott, seconded by Commissioner Sansone to accept proposed 2025 Roos Membership Fees as presented by staff.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

Indoor and Outdoor Rental 2025 Rates

A motion was made by Commissioner Doss, seconded by Commissioner McDermott to accept proposed Indoor and Outdoor Facility Rental Rates for 2025 as presented by staff.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

Truth in Taxation Resolution

A motion was made by Commissioner Doss, Seconded by Commissioner McDermott to adopt the Truth in Taxation Resolution #241017C, A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be raised by Taxation Pursuant of the Proposed Levy of the Park District of Forest Park for the Levy Year 2024.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

Administration Building – East Wall Repairs

A motion was made by Commissioner Sansone, seconded by Commissioner Doss to Accept the proposal from Garland/DBS, Inc., for tuckpointing and repairs on the further south end 10' x 15' section of the east wall of the Admin building in the amount of \$14,563.00.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

October 17, 2024 Meeting Minutes

Hall of Fame Awards Dinner – October 26, 2024
Director Iovinelli asked who would like to attend.

NRPA Conference – Atlanta Georgia, October 8-10, 2024 – Recap
Director Iovinelli and Superintendent Murphy reported by their experience at the NRPA conference.

IAPD Legal Symposium – November 7, 2024
Director Iovinelli asked if any Board Members would like to attend. Director Iovinelli and Superintendent Murphy are registered.

WSSRA Falling for our Stars – November 8, 2024
Director Iovinelli asked who needs tickets for the event.

Other Matters for Discussion
None

CLOSED SESSION:

A Motion was made by Commissioner McDermott and seconded by Commissioner Sansone to enter into closed session at 6:49pm to discuss matters concerning personnel and litigation.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

Motion was made by Commissioner Sansone seconded by Commissioner McDermott to come out of Closed Session at 7:05pm.

Roll Call: Ayes: Commissioner Doss, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None; Absent: Commissioner Lyons

Action Taken: None

Public Comment: None.

A motion was made by Commissioner McDermott, seconded by Commissioner Sansone to adjourn the meeting at 7:06 p.m.

Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Gillian; Nays: None;

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 11/21/24